



Mel King Institute
for community building

LISC Project Manager Seminar Application – 2018/2019

Complete Applications, including Resumes, are due at LISC by September 13, 2018.

Name and Job Title _____

How long have you worked in this position? _____ (number of months/years)

Organization Name _____

Organization Address _____

Phone: _____ Fax: _____ E-mail: _____

Supervisor's Name _____ Title _____

- Each participant in the LISC Project Manager Seminar must have an actual project on which she or he is currently taking the lead project management role. The project that you identify will serve as your “case study” for the seminar. Please provide the following information related to that project.

Project Name _____

Project Type (please check all that apply) Acquisition and Moderate/Substantial Rehab

Acquisition and New Construction Refinancing/Capital Improvements

End of LIHTC Compliance Period

Use (please check all that apply) Rental/Coop Housing Homeownership Housing

Commercial Other (specify) _____

Project Size (please fill in) # of Housing Units _____ / Sq. Ft of Commercial Space _____

Please copy and answer the following questions on a separate sheet of paper and attach a copy of your current resume.

- In what phase of the development process is the project listed above and when is the anticipated construction start date, or when was the actual start date?
- What is your role in developing the project?
- What obstacles/challenges are you facing with this project in its current development phase?
- Why are you interested in this seminar? What skills in Real Estate Development would you like to work on and/or further develop? What tools or techniques do you think would help you to do your job better?
- What expectations would you bring to the seminar? Please also state any additional expectations that your organization or supervisor has.

If you have questions about the seminar or this application, please call Henry Joseph at (617) 782-4520

